

MINUTES
BOARD OF DIRECTORS MEETING
FRIDAY, OCTOBER 7, 2016
3:00 P.M., MEDIUM OFFICE

1. Call to order

Present: Maria Cruz as EIC, Edric Michael Bala, Mike Dopsa, Maleeha Iqbal, Rafay Mirza

Regrets: Maria Iqbal (*ex-officio*), Arika Macaalay, Christine Capewell

Meeting called to order at 3:07 p.m.

2. Adoption of agenda

EIC moves to adopt the agenda. Motion carries.

3. Introduction and declaration of interests

Members introduce themselves and disclose any clubs or associations that they are affiliated with this year. No conflicts of interest were found.

4. New member orientation and appointment of Chair and Secretary

Members agreed that Copy Editor will take board minutes during future meetings. Bala nominates himself as Chair, seconded by the Board. Motion carries.

5. Co-curricular Record Update

The CCR is explained to the Board. The Board is provided with a list of duties they are responsible for during the year, outlined in the constitution and CCR records. A formal document is set to be distributed to the Board addressing any concerns or questions regarding their duties or journalistic principles.

EIC recommends the Board attend a seminar on journalistic practices and principles hosted by current EIC, Maria Iqbal, or Luke Sawczak. Board agrees to seminar.

6. Staff & Volunteer updates

All editorial positions have been filled. Volunteer associates have been assigned for News and Features. Discussion raised regarding volunteer associates to the Copy Editor. Will return to the decision regarding whether to take on Copy Editor associates.

7. Next meeting & Schedule for the Year

Regular monthly meetings are agreed upon by the EIC and the Board. Bala (as the newly appointed Chair) will help determine when members are free for meetings.

Next meeting scheduled for late October or early November. Exact date to be set later.

8. Other business

Need to prepare budget to have the board members assess in a future meeting. Bookkeeper will be contacted to attend said meeting in order to address any questions.

Discussion of a potential magazine published for the 2016-2017 year. Estimates of \$8,000 - \$10,000 for publication and hiring of additional editors are provided. Advertisements will also be needed to aid with funding. Future talk of the magazine will be discussed once the budget is presented at the next meeting.

Reaching out to more clubs on campus. To build healthy relationships with the campus and organizations therein, EIC discusses hosting more events throughout the year, networking with other clubs, and hosting another panel.

EIC mentions meeting with UTMSU president Nour Alideeb to discuss ways both organizations can work together during the year.

Budget for the panel is discussed. Dopsa raises the question of A/V costs and commitments, which are estimated to be \$100 - \$200. A/V department offers the setup of equipment and a representative available for technical consultation.

9. Adjournment

EIC moves to adjourn the meeting. Seconded by Board. Meeting adjourned at 3:25 p.m.