

MINUTES
BOARD OF DIRECTORS MEETING
TUESDAY, MARCH 29, 2016
12:00 P.M., MEDIUM OFFICE

Present: Maria Iqbal as EIC, Leo Jiang, Christine Capewell (non-voting), Saima Khan (non-voting), Rebecca Xu (via Skype), Natalia Ramnarine (via Skype)

Regrets: Maryam Faisal, Jeremy Wu

1. Call to order

Meeting called to order at 12:36 p.m.

2. Adoption of agenda

EIC moves to adopt the agenda. Jiang seconds. All in favour.
Motion carried.

3. Concern regarding an article

Board goes *in camera* at 12:37 p.m.

Board exits *in camera* at 1:05 p.m.

4. Editorial board elections

Editorial board elections were held successfully and the results were published in the final issue, which was released on March 21.

EIC proposes a new position for next year of news assistant with a maximum salary of \$2000.00. This position would help support the news section which has, among other duties, stricter editing guidelines and must ensure that all sides are represented in a story and follow up where necessary. Board agrees it is a good idea considering the amount of work required.

5. Board of director elections

Board of director elections were also successfully held, with a greater number of candidates this year running for positions. The new team has been elected and results posted on *The Medium's* website.

6. Web update

The Medium's website has successfully been transferred to a new host following issues with overload on CPU usage. The new hosting plan is cheaper than the previous one for the time being, due to a discount that is currently available. A partial refund was received from the previous host.

7. Approval of past minutes

(This item was addressed immediately following item 2.) EIC moves to approve past minutes. Seconded by Xu. All in favour.
Motion carried.

8. Other business

EIC notes that for the next team of directors, there should be training sessions or workshops on journalistic principles so that directors are equipped to handle situations that may come up during the year.

9. Next meeting

This is expected to be the final meeting of the year, so no meeting in April.

10. Adjournment

Jiang moves to adjourn meeting, EIC seconds. All in favour.
Meeting adjourned at 1:12 p.m.