

MINUTES
BOARD OF DIRECTORS MEETING
FRIDAY, NOVEMBER 27, 2015
12:00 P.M., MEDIUM OFFICE

1. Call to order

Present: Maria Iqbal as EIC, Christine Capewell (*non-voting*), Leo Jiang, Marium Faisal, Natalia Ramnarine

Regrets: Rebecca Xu, Jeremy Wu, Saima Khan (*non-voting*)

Meeting called to order at 12:16 p.m.

2. Adoption of agenda

EIC moves to adopt agenda. Motion carried.

3. Approval of past minutes

EIC moves to approve past minutes with an amendment to change the name of Item 6 to “Constitutional amendment”. Motion carried.

4. Constitutional Amendment

EIC presented a draft Constitutional Amendment accompanied by a list (“Appendix A”) summarizing the previous meeting’s discussion on what kinds of contributions should be counted towards eligibility for Voting Staff for *The Medium*’s editorial board elections. EIC also presented a table (“Appendix B”) with *Medium* staff positions which the board determined should be considered Voting Staff either by virtue of position or by virtue of contribution.

Capewell said it may be difficult to include contributions for voting in elections due to the increasing number of participants and contributions, and it may be too time-consuming to count all the contributions and votes. EIC explained that if Voting Staff were only those who were eligible by virtue of position, general members who volunteer for *The Medium* would no longer have a vote in editorial board elections. EIC added that the current setup on the website makes it easy to track individual contributions in addition to an online page called “Staff Check” which automatically calculates eligibility for voting in editorial board elections depending on what are considered valid contributions or positions.

Members then discussed the voters who are eligible by virtue of their staff position. The board decided that certain positions merited having a vote by contribution requirements as outlined in Appendix A; Design Editor, Video Editor, Advertising Manager, Webmaster, Blog Editor, and Online Editor. Blog posts do not count as contributions due to the blog being considered separate from *The Medium* newspaper. Members discussed if the eligibility of specific

contributions should be decided at the discretion at the EIC, or the entire board of directors. Members decided that any questions regarding the validity of contributions should be resolved at the discretion of the board of directors. EIC would send a final version of the Constitutional Amendment and Appendices A and B for final approval of the board.

5. Financial Update

The audit is now underway. Financial documents must be submitted by the end of December. The board will discuss the documents once the draft is ready. Once the board approves the documents, they will be final.

6. Other business

CRA updates. As a corporation, *The Medium* has an account with the CRA. The CRA records are not up to date regarding authority at *The Medium* and members of the board. EIC has submitted a form to gain authorization. EIC expressed that it would be helpful to give Capewell authorization and delegated authority since she is likely to stay on the board longer than student members.

With regards to this year's AGM, EIC discussed announcing the winner of a Medium writing contest at the AGM to help increase attendance. The board was in general agreement.

7. Next meeting

The next meeting will take place in mid-December if necessary, to review the financial documents. The date of the meeting will be scheduled at a later date.

8. Adjournment

EIC moves to adjourn meeting. Motion carried. Meeting adjourned at 12:49 p.m.